

EMK3 Midstream – Contract Administration Module

Conveniently manage all shipper contracts and terms in one place

The Contract Administration Module allows you to manage all shipper contracts for your pipeline. Store all your contract terms in one convenient place. This module has extensive support for terms and provisions, such as gathering and fuel rates, cash-out terms, purchase terms, and more. You can monitor contract expiration dates, generate contract briefs, and even electronically store your executed agreements.

Key Features

- **Manage all Shipper Contracts and their Terms:** Manage all the details of your shipper contracts such as contract number, begin/end dates, extension instructions, counter-party contact information and more. Also store marketing terms, measurement terms and quality terms.
- **Store all Rate Information:** Store all rate information such as gathering fees, fuel rates, POP % and more for each receipt/deliver point on a shipper contract.
- **Capture Cash-out Terms:** Capture the cash-out terms for your shipper contracts. Extensive support for various pricing formulas including index-based with percent or differential, NYMEX-based, multi-index average-high-low and more.
- **Capture Gas Purchase Terms:** Capture gas purchase terms for pipeline purchases, such as a fuel purchase. Extensive support for various pricing formulas including index-based with percent or differential, NYMEX-based, multi-index average-high-low and more.
- **Manage all OBA Contracts and their Terms:** Manage all the details of your OBA contracts such as contract number, begin/end dates, extension instructions, counter-party contact information and more.
- **Generate Briefs, Exhibits, and other Documents:** Print contract terms using a number of standard reports, or create your own custom document templates and have the document generator tool create Microsoft Word files.
- **Document Approval Process:** Set up and manage a process for reviewing and approving contracts, including automatically notifying each approver and recording their approval (digital signature).
- **Store Executed Contracts:** Electronically store executed contracts in the system for centralized storage and convenient access.
- **Batch Copy/Edit all Rates:** Simplify data input and maintenance with batch copy and batch edit commands for your gathering, fuel and other rates. Also use rate tables for frequently changing contract rates.
- **Define Contract Alerts:** Set up automated user alerting of upcoming contract expirations that require action, such as a written cancellation or renewal negotiation.
- **Generate Reports:** Shipper Contract Fee/Adj Report.

Fig. 1 – List of Shipper Contracts

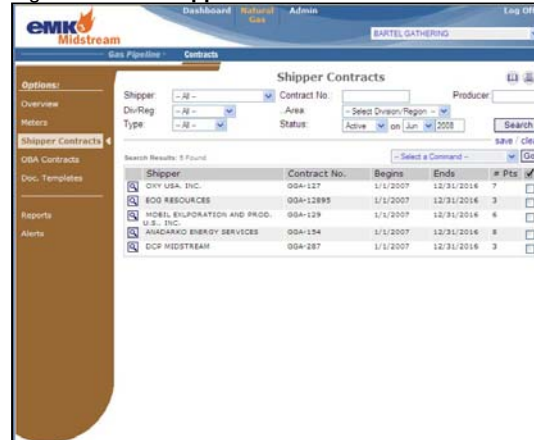


Fig. 2 – Shipper Contract Fuel Rates

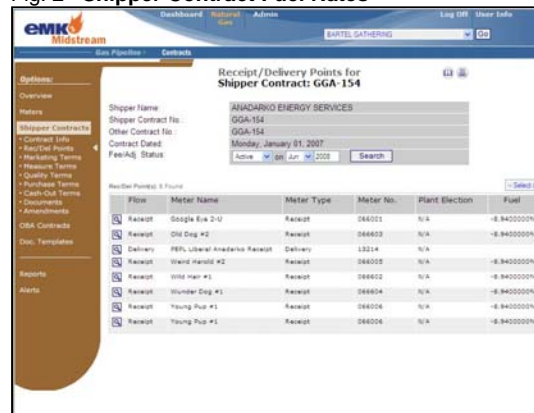


Fig. 3 – Shipper Contract Fee/Adj Report

